

**GLADEWATER ECONOMIC DEVELOPMENT CORPORATION
REGULAR SESSION MINUTES
WEDNESDAY, JUNE 15, 2022, 4:00 P.M.**

PRESENT: Mark Carpenter, Luke Kimbrough, John Paul Tallent, Laura Talley, Michelle Palmer (Executive Director), Ricky Tow (Ex-Officio), Scott Owens (Ex-Officio) and Amanda Nobles (Consultant)

1. CALL TO ORDER:
The meeting was called to order at 4:00 p.m.
2. CITIZENS COMMENTS:
None
3. CONSENT AGENDA:
Jim Bardwell made a motion to approve the Consent Agenda. John Paul Tallent seconded.
Motion carried 5-0.
4. CONSIDERATION of Strategic Plan:
John Paul Tallent made a motion to approve the Strategic Plan. Jim Bardwell seconded.
Motion carried 5-0.
5. PRESENTATION of Chamber of Commerce's Quarterly Report:
Lois Reed presented a folder of information to each board member representing the Chamber's activities for the 1st, 2nd and 3rd quarters.
6. PRESENTATION of Director's Report:
Michelle Palmer reported on trainings she attended, BR&E visits she made, prospect meetings, creation of the draft budget, events she represented GEDCO at and the promotion of GEDCO through networking at events.
7. CONSIDERATION of Board Member Guidelines & Responsibilities:
John Paul Tallent made a motion to approve the Board Member Guidelines & Responsibilities. Mark Carpenter seconded. Motion carried 5-0.
8. CONSIDERATION of Contract extension with Impact DataSource:
Mark Carpenter made a motion to extend the contract with Impact DataSource. Laura Talley seconded. Motion carried 5-0.
9. CONSIDERATION of Contract with EDOIQ:
Jim Bardwell made the motion to enter contract with EDOIQ for \$600 for the remainder of this fiscal year renewing at \$1,800 for the next 3 fiscal years allowing for cancelation at any time. John Paul Tallent seconded. Motion carried 5-0.
10. CONSIDERATION of Contract with City of Gladewater for personnel services, payroll, and bookkeeping services:
No action taken
11. CONSIDERATION of Invocation and Pledge being permanently incorporated into GEDCO's Call to Order:
Mark Carpenter made a motion to keep the format of the agenda as it has been for the past 25 years. No second was made. Motion failed. John Paul Tallent made a motion to include the invocation and pledge in the Call to Order with the stipulation only a board member can say them. No second was made. Motion failed.

12. EXECUTIVE SESSION: Convene into Executive Session in compliance with §551.087 of the Local Government Code to discuss and take possible action on economic development incentives related to:
- (a) §551.074 of the Texas Government Code to discuss and possible action on personnel matters pertaining to Executive Director's performance evaluation
 - (b) §551.074 of the Texas Government Code to discuss and possible action on personnel policies
13. RECONVENE IN REGULAR SESSION and take any action regarding:
- (a) §551.074 of the Texas Government Code to discuss and possible action on personnel matters pertaining to Executive Director's performance evaluation:
Jim Bardwell made a motion to increase Michelle Palmer's salary \$10,000 retroactive to June 1, 2022 as was committed to her when she signed on for the position in concordance with the positive performance review she received. Mark Carpenter seconded. Motion carried 5-0.
 - (b) §551.074 of the Texas Government Code to discuss and possible action on personnel policies:
No action taken.
14. CONSIDERATION of GEDCO budget draft for fiscal year 2023:
Jim Bardwell made a motion to accept the draft budget for fiscal year 2023. John Paul Tallent seconded. Motion carried 5-0.
15. ADJOURN:
Mark Carpenter made a motion to adjourn. Jim Bardwell seconded. Motion carried 5-0.
Adjournment called at 5:54 p.m.

Michelle Palmer, Executive Director

ATTEST:

Laura Talley, GEDCO Secretary/Treasurer